

AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

November 15, 1993

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. Approval of Minutes of September 2, 1993, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report
- D. Report of Long-Range Planning Committee Meeting
- E. Approval of New Degree Program

SECTION II - FINANCIAL MATTERS

- A. Approval of Blue Cross/Blue Shield Group Health Insurance and Health Resources, Inc. Dental Insurance Premium Rates
- B. Approval of Welborn HMO Group Health Insurance and Health Resources, Inc. Dental Insurance Premium Rates
- C. Report on University Center Addition Architectural Firm Selection
- D. Approval of Resolution to Seek Approvals to Transfer Student Housing Facilities from Southern Indiana Higher Education, Inc. to the University
- E. Approval of Request for License to Install Sewer Lines
- F. Report of Finance Committee Meeting
- G. Approval of Budget Appropriations, Adjustments, and Transfers

SECTION III - PERSONNEL MATTERS

- A. Approval of Personnel Action

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

November 15, 1993

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF SEPTEMBER 2, 1993, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. REPORT OF LONG-RANGE PLANNING COMMITTEE MEETING**
- E. APPROVAL OF NEW DEGREE PROGRAM**

Approval of the new degree program in Exhibit I-A is recommended.

1. Proposal for the Master of Science in Nursing Program

A master's degree program in nursing has been developed by the School of Nursing and Health Professions. The program will be implemented as soon as funding resources and Board of Trustees and Commission for Higher Education approvals are secured. The current state of the health care system in the United States has prompted a national health care reform effort centered on increased access to high quality, cost-effective health care. Advanced practice nurses are prepared for a comprehensive role in health care and are cost-effective providers. In its menu of desired degree offerings for metropolitan areas, the Indiana Commission for Higher Education recognized the need for a publicly-funded graduate nursing program in the region served by the University of Southern Indiana.

The program has been recommended by the School of Nursing and Health Professions and has the approval of the Graduate Council, Academic Planning Council, and the Vice President for Academic Affairs.

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF BLUE CROSS/BLUE SHIELD GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES

The following Blue Cross/Blue Shield Health insurance monthly premium rates have been quoted for a twelve-month period beginning January 1, 1994. The medical premium rates reflect no increase for 1994. During the 1992-93 experience year, paid medical claims decreased by 26.52 percent from the previous year. The current plan provisions will remain in effect for the 1994 plan year with one recommended change. The change is to increase the plan's pooling level from \$60,000 to \$70,000.

The twelve-month renewal rates effective January 1, 1994, for Health Resources, Inc. dental insurance reflect no rate increase for 1994. The rate hold is the result of HRI's managed care concept which protects employees from higher imposed fees. Also, the University's utilization of the plan has remained relatively constant.

The 1994 rates include a contribution for funding the liability for post-retirement benefits.

Blue Cross/Blue Shield and Health Resources, Inc. provide the primary health/dental insurance coverage for 305 employees, dependents, and retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits for single, family, and retiree coverage is 75 percent of the total premium.

Approval to renew the master policies with Blue Cross/Blue Shield and Health Resources, Inc., including the benefit changes with the following rate schedule, is recommended.

1994 MONTHLY PREMIUM RATES

	BC/BS MEDICAL PREMIUM	HRI DENTAL PREMIUM	POST- RETIREMENT CONTRIBUTION	1994 TOTAL PREMIUM	1993 TOTAL PREMIUM
SINGLE	\$157.48	\$14.48	\$ 8.50	\$180.46	\$171.96
FAMILY	402.57	36.96	22.00	461.53	439.53
OVER 65 (RETIRED)	142.77	14.48	8.50	165.75	157.25

B. APPROVAL OF WELBORN HMO GROUP HEALTH INSURANCE AND HEALTH RESOURCES, INC. DENTAL INSURANCE PREMIUM RATES

The University of Southern Indiana has offered Welborn HMO/Health Resources, Inc. as an alternative health/dental benefit program since October 1988. Welborn is administered locally and currently provides services to over 35,000 members in the local area.

The quoted premium rates effective for a twelve-month period beginning January 1, 1994, with recommended benefit changes, include an increase of 4.04 percent for single coverage, a 4.05 percent increase for family coverage, and a 2.80 percent decrease for retiree coverage. The changes to the existing benefit plan include the addition of a \$10 co-payment for physician office visits, an increase in the emergency room co-payment from \$25 to \$50, and an increase in prescription drug co-payments from \$4/\$7 to \$5/\$10. Plan renewal without the recommended changes would result in an increase of approximately 8.5 percent for single and family coverage. The University's experience is not used to determine the rate renewal. The premiums are community rated and based on demographics.

The twelve-month renewal rates effective January 1, 1994, for Health Resources, Inc. dental insurance reflect no rate increase for 1994. The rate hold is the result of HRI's managed care concept which protects employees from higher imposed fees. Also, the University's utilization of the plan has remained relatively constant.

The 1994 rates include a contribution for funding the liability for post-retirement benefits.

Welborn HMO and Health Resources, Inc. provide the primary health/dental insurance coverage for 159 employees, dependents, and retirees. The University contribution for medical and dental coverage and for funding the liability for post-retirement benefits is equal to the amounts contributed for the Blue Cross/Blue Shield/Health Resources, Inc. premiums.

Approval to renew the master policies with Welborn HMO and Health Resources, Inc., including the benefit changes with the following rate schedule, is recommended.

1994 MONTHLY PREMIUM RATES

	WELBORN MEDICAL PREMIUM	HRI DENTAL PREMIUM	POST- RETIREMENT CONTRIBUTION	1994 TOTAL PREMIUM	1993 TOTAL PREMIUM
SINGLE	\$155.00	\$14.48	\$ 8.50	\$177.98	\$163.46
FAMILY	417.00	36.96	22.00	475.96	437.72
OVER 65 (RETIRED)	129.86	14.48	8.50	152.84	148.08

C. REPORT ON UNIVERSITY CENTER ADDITION ARCHITECTURAL FIRM SELECTION

The planning process is proceeding toward the construction of an estimated \$4.1 million addition to the University Center. A preliminary program statement for the addition has been prepared, and it is appropriate at this time to engage an architectural firm to proceed with preliminary design work for the project. The proposed process is to prepare a Request for Proposal (RFP) for architectural services and send the request to all architects who have shown interest in this project. Proposals received will be reviewed by a construction committee appointed by the Chairman of the Board of Trustees. This committee will interview selected firms and recommend an architect to the Board of Trustees for final approval.

Approval of this process and appointment of a construction committee by the chairman is recommended.

D. APPROVAL OF RESOLUTION TO SEEK APPROVALS TO TRANSFER STUDENT HOUSING FACILITIES FROM SOUTHERN INDIANA HIGHER EDUCATION, INC. TO THE UNIVERSITY

Southern Indiana Higher Education, Inc. (S.I.H.E., Inc.), a non-profit corporation, was established in 1966 by leaders in the Evansville community to provide support for the needs of higher education in southwestern Indiana. In response to the University of Southern Indiana's growing enrollment and the challenges faced by students commuting long distances to the University, S.I.H.E., Inc. initiated a student housing construction project in 1983. The completed project contains thirty-one buildings with a current replacement value of over \$14,000,000 and can accommodate approximately 1,400 students.

From the beginning of this project, the long-term goal of S.I.H.E., Inc. has been to develop quality, affordable housing for students and eventually to transfer these housing facilities to the University. S.I.H.E., Inc. has completed its development projects and endorses plans for the University to assume ownership of the properties as of July 1, 1994. Completion of this major project will allow S.I.H.E., Inc. to focus its efforts in other directions to support the educational needs of higher education in southwestern Indiana. Ownership of the housing units by the University will provide a solid foundation on which to plan future housing needs to meet expanding enrollment. Therefore, the following resolution is presented for approval.

WHEREAS, Southern Indiana Higher Education, Inc. and Mid-America Student Housing, Inc. (collectively "S.I.H.E., Inc."), both charitable organizations formed to support higher education, have undertaken over a period of years the construction or acquisition of 31 apartment buildings immediately adjacent to the University campus with 400 apartments capable of housing approximately 1,400 students at the University of Southern Indiana ("USI"); and

WHEREAS, S.I.H.E., Inc. has completed its mission in the development of student housing following the recent completion of its last three apartment buildings; and

WHEREAS, S.I.H.E., Inc. apartments have been maintaining occupancy rates in excess of 90 percent, are generating a significant excess of revenue over expenditures, and have a current value which exceeds initial cost and outstanding financing by several million dollars; and

WHEREAS, S.I.H.E., Inc. has entered into a management contract with USI to manage and operate all apartment units and, therefore, all student housing is within control of USI much as though it were USI-owned student housing; and

WHEREAS, S.I.H.E., Inc., as a support organization to USI, desires to cease being in the apartment business as a developer or operator and has offered to turn over the equity interest in all its apartment projects to USI, as a gift, along with all furnishings, equipment, replacement reserve funds, and adequate working capital; and

WHEREAS, S.I.H.E., Inc. and USI jointly agree that future student housing should be the mission of USI.

NOW, THEREFORE, it is recommended that the president be authorized to request approval from the Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana to transfer ownership of all student housing owned by S.I.H.E., Inc., along with all furnishings, equipment, reserve funds, and adequate capital to continue the housing as a going concern, subject only to presently existing debt encumbering such apartments, predicated upon such debt being less than the value of such apartments, and to seek the authorization to finance the existing debt of such student housing.

Approval of the preceding resolution is recommended.

E. APPROVAL OF REQUEST FOR LICENSE TO INSTALL SEWER LINES

Kenneth W. and Pamela J. Harp and Marjorie R. Holtzmeier request approval of a license to install a sanitary sewer line to the main sewer located on University property. This license will supersede a license approved by the University in 1979 for Kenneth W. & Pamela J. Harp. The proposed license will allow for connection and use by a maximum of three property owners. A plan of the site, along with a copy of the proposed license in substantially the form to be executed, is presented in Exhibit II-A.

Approval of the request is recommended.

F. REPORT OF FINANCE COMMITTEE MEETING

G. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following budget appropriations, adjustments, and transfers is recommended.

1. Additional Appropriations

From:	Unappropriated Current Operating Funds		
To:	1-10200	School of Liberal Arts Supplies & Expense	785
To:	1-10220	Communications Supplies & Expense	1,390
To:	1-10230	English Supplies & Expense	104
To:	1-10260	Political Science & Philosophy Supplies & Expense	420
To:	1-10350	Geology Supplies & Expense	25
To:	1-10420	Health Professions Supplies & Expense	100
To:	1-10430	Occupational Therapy Supplies & Expense	2,637
		Capital Outlay	90
To:	1-13200	Library Capital Outlay	15,220
To:	1-14000	Student Affairs Capital Outlay	600
To:	1-16400	Development Supplies & Expense	35
From:	Unappropriated Designated Funds		
To:	2-20200	Activities Programming Board Supplies and Expense	96
To:	2-20700	Orientation Programs Supplies and Expense	200
To:	2-23100	Faculty Development Travel Supplies & Expense	966

From:	Unappropriated Auxiliary Funds		
To:	3-30609	Athletics - Cross Country (Men) Supplies and Expense	2,255
To:	3-30710	Athletics - Soccer Grant-in-Aid Supplies and Expense	2,600

From:	Unappropriated Restricted Funds		
To:	4-45084	93-94 Economic Education Supplies and Expense	9,396
To:	4-45090	93-94 Medical Education Personal Services	101,578
		Supplies and Expense	50,660
To:	4-46224	93-94 Ropewalk Writer's Retreat Supplies and Expense	4,982
To:	4-46225	93-94 New Harmony Theatre Supplies and Expense	4,046
To:	4-46400	Fuld Foundation Capital Outlay	35,000
To:	4-46804	93-94 Exhibition Series Supplies and Expense	7,703
To:	4-46805	New Harmony Gallery - Blaffer Trust Supplies and Expense	3,500

2. Transfer and Appropriation of Funds

From:	2-23000	General Instruction Revolving Fund	
To:	1-10700	School of Business Supplies and Expense	30
To:	1-10750	Economics and Finance Supplies and Expense	70
From:	6-60010	Interest Earned on Auxiliary Funds	
To:	6-60105	PAC Weight Room Equipment Capital Outlay	35,000

3. Appropriation Transfers

From:	1-10100	General Instruction Capital Outlay	
To:	1-13200	Library Capital Outlay	10,000

From:	1-10200	School of Liberal Arts Capital Outlay	
To:	1-10210	Art & Music Repairs & Maintenance	700
To:	1-10211	Art History Supplies & Expense	600
To:	1-10212	Music Instruction Supplies & Expense	1,300
From:	1-10900	Extended Services Personal Services	
To:	1-10102	CAP Supplies & Expense	2,500
To:	1-10901	Labor Management Supplies & Expense	4,000
From:	1-13100	Media Services Supplies & Expense	
To:	1-13100	Media Services Repairs & Maintenance	1,000
From:	1-14101	Intramurals Personal Services	
To:	1-14101	Intramurals Supplies & Expense	1,500
From:	1-16220	University Relations Capital Outlay	
To:	1-14003	Student Financial Assistance Capital Outlay	2,300

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTION

Approval of the following personnel action is recommended.

Early Retirement

M. Victoria Pohl, Professor of Mathematics, in accordance with the early retirement policy, has requested early retirement effective May 5, 1995, including leave with pay for the period of January 2, 1995, through May 5, 1995. Severance pay based on 25 years of service to the University will be paid as of June 30, 1995.

Abstract

**MASTER OF SCIENCE IN NURSING DEGREE
University of Southern Indiana**

The increasing complexity of health care and the expanded role of the nurse are major factors in the increasing need for graduate-prepared nurses. Workforce projections through year 2000 indicate a 91 percent demand growth. In its menu of desired degree offerings for metropolitan areas, the Indiana Commission for Higher Education recognized the need for a publicly-funded graduate nursing program in the region served by the University of Southern Indiana.

In response to this unmet need for a local publicly-supported graduate nursing program, the School of Nursing and Health Professions proposes the establishment of a Master of Science in Nursing program that offers three major areas of study: family nurse practitioner, acute care nurse practitioner, and case manager/nurse administrator. The goals of the program include preparing the student for advanced practice in one of the three areas of study and preparing the student for advanced practice certification.

The graduate nursing program is a four-semester course of study integrating cognate and professional nursing courses. A total of thirty-nine credit hours is required for the degree. The design of the program includes entry options for nurses holding associate, baccalaureate, and master degrees in nursing and accommodates either full-time or part-time study.

The intent of the program is to produce graduate-prepared advanced practice nurses who will serve Evansville and the surrounding region as family nurse practitioners in health clinics, home health agencies, physicians' offices, and community nursing centers; as acute care nurse practitioners in hospitals, surgery centers, home health agencies, and rehabilitation centers; and as case managers/nurse administrators in a variety of hospital and community health care settings.

The proposed graduate program builds upon the success of the USI undergraduate nursing program. The baccalaureate program has provided students with entry/exit options and responsive flexible scheduling. Partnerships with area health providers to enhance student learning have been a hallmark of the undergraduate program and will contribute to the proposed graduate program. The baccalaureate nursing program received accreditation from the National League for Nursing on October 18, 1993.

Grant applications are being submitted to the Department of Health and Human Services for funding of the program. The graduate nursing program will be initiated after confirmation of funding from the state and/or the Department of Health and Human Services.

DRAFT

LICENSE

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES, a corporate body politic, organized and existing under the laws of the State of Indiana (hereinafter referred to as "**Grantor**"), for and in consideration of the sum of One Dollar (\$1.00), receipt of which is hereby acknowledged, **HEREBY GRANTS** to **KENNETH W. HARP** and **PAMELA J. HARP**, husband and wife, of 1111 Schutte Road, City of Evansville, County of Vanderburgh, State of Indiana, and to **MARJORIE R. HOLTZMEIER** of 1101 Schutte Road, City of Evansville, County of Vanderburgh, State of Indiana (hereinafter collectively referred to as "**Grantees**") the following:

A revocable **LICENSE** to enter upon and to cross certain real estate owned by Grantor for the limited purpose of installing and maintaining thereon an underground sanitary sewer line, which real estate is more fully described as follows:

Twenty (20) feet of even width, the center line of which is described as follows:

Being in part of the Northeast quarter of the Northwest quarter of Section Thirty-two (32), Township Six (6) South, Range Eleven (11) West, in Vanderburgh County, Indiana, more particularly described as follows:

Beginning at a point Three Hundred Forty-seven and one-tenth (347.1) feet South and Seven Hundred Eight (708) feet West of the Northeast Corner of said Quarter Quarter Section thence South Twenty-one (21) feet to the place of beginning; thence West Five (5) feet; thence South and Westerly on a bearing of approximately South Forty-eight degrees (48°) West approximately Two Hundred Seventy (270) feet, more or less, to a manhole in a sanitary sewer generally designated as the University of Southern Indiana sewer (said real estate being hereinafter referred to as the "**License Area**").

Grantees, for themselves, and on behalf of their heirs, successors and assigns, covenant with Grantor that this License shall not constitute the conveyance of an interest in real estate, nor shall it constitute an encumbrance upon the lands of Grantor; that this

License may be revoked at any time at the election of Grantor; that Grantees, and their heirs, successors and assigns, from time to time, and at all times hereafter, and at their sole cost and expense will repair and maintain the above-described sewer line, and the License Area, in a proper, sanitary and workmanlike manner.

During any period of construction, operation, maintenance, repair, alteration, placement, removal, or replacement of the sanitary sewer line, Grantees shall have a temporary license to use such portion of the License Area as may be reasonably required to construct, operate, maintain, repair, alter, place, remove, or replace the sanitary sewer line; provided, however, that in the course of performing such activities in the License Area, Grantees shall not unreasonably interfere with Grantor's use of the License Area or the surrounding real estate, and that following such activities, Grantees shall promptly repair and restore the License Area to the condition that it existed prior to such activities. Any and all such activities shall be performed at Grantee's sole cost and expense.

It is expressly understood and agreed that Grantor assumes no obligation hereunder to provide sewer service to Grantees, and that Grantor by execution of this License does not guarantee that uninterrupted sewer service shall be provided to Grantees, or Grantee's heirs, successors or assigns.

Grantees further understand and agree that this license carries with it the right to install a maximum of three (3) taps on to the sewer line transversing the License Area, and that such taps shall be used for the sole benefit of a maximum of three (3) single-family residential dwellings constructed or to be constructed on certain real estate located in the County of Vanderburgh, State of Indiana, described as follows:

Part of the Northeast quarter of the Northwest quarter of
Section Thirty-two (32), Township Six (6) South, Range Eleven
(11) West, in Vanderburgh County, Indiana, more particularly
described as follows:

Beginning at a point Three Hundred Forty-seven and one-tenth (347.1) feet South of the Northeast corner of said quarter quarter section, running thence West Seven Hundred Thirteen (713) feet, thence South parallel with West line of said quarter quarter section One Hundred Eighty-three and eight tenths (183.8) feet thence East Seven Hundred Thirteen (713) feet thence North One Hundred Eighty-three and eight tenths (183.8) feet to the place of beginning and containing three (3) acres more or less (said real estate being hereinafter referred to as "Grantees' Real Estate").

This license is granted to Grantees for the sole purpose of permitting replacement of the existing six (6) inch sewer line running beneath the License Area with an eight (8) inch sewer line, and to permit Grantees to extend sewer service to three (3) single-family residential dwellings to be constructed by Grantees upon Grantees' Real Estate. This license expressly supercedes that certain license executed by the Indiana State University Board of Trustees on the 15th day of June, 1979, which license was recorded as Instrument Number 79-14175 in Miscellaneous Record Book 61, Page 222 in the Vanderburgh County Recorder's Office on the 17th day of July, 1979, and by Grantor's execution of this License, the prior license is expressly revoked and extinguished.

IN WITNESS WHEREOF, the UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES has caused this license to be executed by its duly authorized officers this _____ day of _____ 1993.

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

By: _____
Printed Name: _____
Title: _____

ATTEST:

BY: _____
Printed Name: _____
Title: _____

DRAFT

STATE OF INDIANA)
) SS:
COUNTY OF VANDERBURGH)

Before me, the undersigned, a Notary Public in and for said County and State, personally appeared the **University of Southern Indiana Board of Trustees** by _____, its President, and by _____, its Secretary, who for and on behalf of said **University of Southern Indiana Board of Trustees**, acknowledged the execution of the foregoing License to be its voluntary act and deed.

SUBSCRIBED AND SWORN TO before me, a Notary Public in and for said County and State, this ____ day of October, 1993.

Notary Public

County of Residence: _____

My Commission Expires:

DRAFT

THIS INSTRUMENT was prepared by Kahn, Dees, Donovan & Kahn, D. Bryan Weese, 305 Union Federal Building, P. O. Box 3646, Evansville, Indiana 47735-3646 at the specific request of the parties, based solely on information supplied by one or more of the parties to this conveyance, and without examination of survey, title or abstract. The drafter assumes no liability for any errors, inaccuracies, or omissions in this instrument resulting from the information provided, the parties hereto signifying their assent to this disclaimer by their execution and acceptance of this instrument.

CLARKE LANE

SHUTTE ROAD

S.I.H.E.
NATIONAL CITY BANK
227 MAIN STREET
EVANSVILLE, IN 47708

SIGMA
TAU

NEW SANITARY SEWER

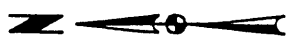
MARJORIE R. HOLTZMEIER
1101 SHUTTE ROAD
EVANSVILLE, IN 47712

KENNETH W.
& PAMELA J. HARP
1111 SHUTTE ROAD
EVANSVILLE, IN 47712

EXISTING SANITARY
SEWER

BLUFF LANE

HOUSE



SCALE: 1" = 100'

